



AMERICAN INSTITUTE OF PHYSICS

TUITION ASSISTANCE CHECKLIST

Before Class Begins

Signed Assistance Waiver Agreement

http://www.aip.org/hr/pdfs/tuition_approval.pdf

Assistance Approval Form (for each class)

http://www.aip.org/hr/pdfs/tuition_waiver.pdf

Booklist Reimbursement Form (with itemized receipt)

<http://www.aip.org/hr/pdfs/booklist.pdf>

Class Description

Itemized Bill*

Proof of Matriculation upon initial request (required one time only)

*Maximum \$4,500 per academic year for undergraduate degree and \$5,000 for advanced degree, for courses & registration fees; including up to \$500 for course-related books.

Within Three Months of Class Ending

Class Grades