The American Institute of Physics is pleased to be able to award you a Grant-in-Aid to help support your participation in the Center for History of Physics Conference for Early-Career Historians of the Physical Sciences, held August 31 thru September 3, 2023, in Copenhagen, Denmark,

We will provide reimbursement to help defray the costs of traveling to the conference. The grant is effective immediately and available thru December 31, 2023. The grant will cover up to three nights in the conference hotel. Other reimbursements can include air fare and other major expenses such as train, Uber, Lyft, etc.

Reimbursement will be given in response to three vouchers signed and submitted by you. A W-8 (W-8 is for foreign born residents) or W-9 (W-9 is for U.S. residents), a direct deposit authorization form, and a travel voucher form.

The W-8 or W-9 form; and a direct deposit authorization form should be filled out, sign and submitted to our accounting department at AipPayables@aip.org. They are the only department allowed to manage your financial information requesting payment.

Once those forms are submitted, then reimbursement can be made using the travel voucher. The travel voucher should itemize the expenses accrued during your conference visit that you are submitting for reimbursement. Be sure to save and attach receipts for the expenses listed on the voucher. The travel voucher plus all receipts should be sent directly to Stephanie Jankowski at sjankows@aip.org.