2019 AIP/Member Society Venture

Partnership Fund Application – Deadline: June 22, 2018

**1. General Information**

**Project Title**:[text]

**Participating Member Societies (MS):** [text]

**Prepared by:** [text]

( ) This proposal has been reviewed and approved by my society's CEO or equivalent, for submission to the Venture Partnership Fund Committee, and my society agrees to participate if funded **(Check)**

( ) This section has been reviewed and approved by the AIP Partner named in Section 2 **[[1]](#endnote-1)** **(Check – see footnote)**

( ) This proposal has been reviewed and approved by the AIP COO, for submission to the Venture Partnership Fund Committee, and AIP agrees to participate if funded **(Check)**

**2. Project Team**

**Project Lead(s)** **- Include contact info & role for each lead, and attach CV or biosketch (*no more than 3 pages*)**

**Name MS Affiliation Email Address Phone**

[text] [text] [text] [text]

**Role in the project/qualifications:** [text]

**AIP Partner/Point Person - Attach CV or biosketch (*no more than 3 pages*) (see footnote)**

*(For key AIP staff, see:*[*https://www.aip.org/aip/staff-contacts*](https://www.aip.org/aip/staff-contacts)*)*

**Name & Position MS Affiliation Email Address Phone**

[text] [text] [text] [text]

**Role in the project/qualifications:** [text]

**Team Members- Include contact info & role for each team member**

**Name & Position MS Affiliation Email Address Phone**

[text] [text] [text] [text]

**Role in the project/qualifications:**

[text]

**3. Funding Amount**

**State the total amount of funds being requested. Provide details on the Budget Worksheet.**

[text]

**4. Duration**

**Project timespan: ( ) one year ( ) two years**

Note: Second year funding would be subject to satisfactory progress and approval by the VPFC and evidenced by progress reports that are due near the end of the third quarter of each funding year.

**5. Project Proposal (This section should not exceed 1500 words total)**

**5.1 Executive Summary**

**Provide a 1-paragraph summary of the project's specific aims and goals, and need or strategic objective being addressed.**

[text]

**5.2 Project Description**

**Describe the project background, specific aims or objectives, strategic goals being met, significance and relevance, unique aspects and innovation, methodology and expected results, as appropriate. Also summarize the nature of the partnership with AIP. These project characteristics serve as major criteria for evaluation.**

[text]

**5.3 Execution Plan**

**Describe how the project will be implemented.**

[text]

**5.4 Project deliverables, metrics of success, and timeline**

**Describe the deliverables and/or expected outcomes over the course of the project, how the impact of the project will be assessed, and a rough timeline.**

[text]

**5.5 Sustainability Plan**

**Describe how the project will be sustained -- financially and otherwise -- if it is intended to evolve into an ongoing program, product, or service.**

[text]

**5.6 AIP Role/Expectations**  **(see footnote)**

**Describe AIP's role including an estimate of staff time and any other resource commitments**

[text]

**5.7 Additional Information for Consideration by the VPF Committee**

**Please give additional information of relevance to the proposal for consideration by the VPF Committee.**

[text]

**6. Project Budget** – **Use the Budget Worksheet provided to specify the Project Budget** (Note that VPF funds are not to be used to offset ongoing MS or AIP staff costs, unless there are extenuating circumstances, e.g., they are uniquely qualified to carry out specified activities.) **NOTE:** Expenses incurred by funded projects will be reimbursed by AIP.

**Proposal Timeline and Submission** – Submit the completed proposal in PDF by the deadline of **June 22, 2018** (hammer@aip.org)

***PROPOSAL TIMELINE:*** The VPF Proposal Timeline is as follows:

**January 29, 2018** Call For Proposals to Member Societies

**June 22, 2018** **Proposal Submission Deadline**

PDF proposals sent via email to: [hammer@aip.org](mailto:hammer@aip.org)

**September 14, 2018** Awards Announced to Member Societies and the AIP community

**Thank you for your participation in the Venture Partnership Fund.**

Please do not hesitate to inquire regarding any proposal or process questions.

On behalf of the Venture Partnership Fund Committee:

Bo Hammer, AIP Staff Liaison Dan Bourland, Chair

Venture Partnership Fund Committee Venture Partnership Fund Committee

Philip W. Hammer, PhD J. Daniel Bourland, PhD

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1. **MS-AIP Partnership Criterion**

   In response to feedback from the Member Societies, the criterion for partnership with specific AIP individuals or resources will no longer be a rigid requirement for proposal consideration. Nevertheless, the VPF Committee believes that MS-AIP partnerships, and by extension, MS-MS partnerships, are an essential element of the VPF that will remain an aspect for evaluation of each proposal. Therefore, proposals that do not include a specific partnership with AIP will need to provide justification as to why the MS-AIP partnership is not appropriate for the proposed project. You must still have an AIP staff point of contact for your project. Please consult with Bo Hammer for assistance on this (hammer@aip.org). [↑](#endnote-ref-1)